



Course Calendar July - September 2021

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About GTG

With locations in Glasgow, Edinburgh and the West Midlands, GTG Training has 40 years' experience of delivering exceptional training, personal development and education in the following fields:

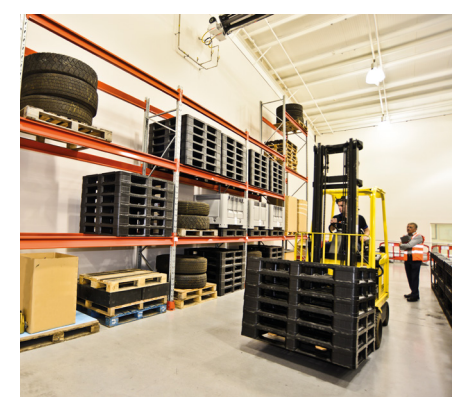
- Automotive
- Transport
- Apprenticeships
- Health and Safety
- Computer and IT
- Business Skills

We also offer exceptional conferencing facilities and hire out our contemporary, well-equipped spaces to businesses for all manner of functions, events and professional gatherings.

At GTG we understand that different organisations have different training needs. So, working with our qualified instructors, we can create tailor-made training solutions to meet your specific business requirements.

Funding (including government funding) may be available for some of the courses and programmes that we offer. Just ask us if you need any more information about this.

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Automotive	Days	July	August	September
IMI Accreditation Light Vehicle Inspection (ATA) Familiarisation	3	06-08,06-09		07-09,20-22,28-01
IMI Accreditation Senior Paint Technician (ATA) Familiarisation	2	06-07,08-09,27-30	10-11,12-13,31-01	02-03,07-08,09-10
IMI Re-Accreditation Senior Paint Technician	1	07		
IMI Accreditation Light Vehicle Inspection Technician (ATA)	1	08		
IMI Level 2 Award in MOT Testing (Class 4 and 7)	4	12-15,12-16,19-22,19-23,26-29,26-30	02-05,23-26,23-27	13-16,13-17,27-30,27-01
IMI Level 3 Award in MOT Test Centre Management	2	19-20		
IMI Level 1 Award in Electric/Hybrid Vehicle Awareness (VRQ) 603/1465/5	1	20		
IMI Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement	2	21-22		22-23
IMI Level 3 Award in Automotive Refrigerant Handling	1	23		
IMI Accreditation Autoglazing - Bodyshop Technician (ATA) Full Route	1		03	
AOM 030 Bonding and Riveting	1		05	23
IMI Accreditation Senior MET Technician (ATA)	2		05-06	
IMI Accreditation Resistance Spot Welding (Level 2)	1		06	24
IMI Accreditation Senior Panel Technician (ATA) + Familiarisation	4		17-20	21-24

Business Skills	Days	July	August	September
Communication Skills	2		24-25	
Conflict Resolution - Dealing with Difficult People	1	05		
The fundamentals of Supervising and Leading People	2	26-27		
Time Management - Get Organised	1			20
Train the Trainer	3			28-39

Health and Safety	Days	July	August	September
Emergency First Aid	1	09,15,23	12,19,27,30	03,27
Fire Warden - AM	1	19	20	06
Fire Warden - PM	1	23	20	06
First Aid at Work	3	13-15,26-28	09-11,31-02	06-08, 17-01,20-22,29-01
First Aid at Work Refresher	2	27-28	19-20	09-10
GTG - COSHH Risk Assessment	1			17
GTG - DSE Risk Assessment	1		31	
H&S in Construction Environment (CSCS)	1	20		
IOSH Managing Safely	3		23-25	21-23
IOSH Working Safely	1		23	24

Health and Safety	Days	July	August	September
Mental Health Awareness First Aid	2		24-25	
Nebosh General Certificate (New Syllabus) Open Book Exam	10	13-29		
ROLO (Landscaping Industry Training)	1		12	

IT Skills	Days	July	August	September
Microsoft Excel 2016 - Introduction	1		10	
Microsoft Excel 2016 - Managing Data	1		25	

Transport	Days	July	August	September
Counterbalance Forklift Truck Operator - Experienced	1	13-15		
Counterbalance Forklift Truck Operator - Novice	4	05-08, 06-09,13-16,19-22,20-23	02-05,23-26,30-02	07-10,13-16,14-17,28-30
Counterbalance Forklift Truck Operator - Refresher	1	05,09,12,16,26,30	02,03-06,06,27	03,06,13, 20-23,21-24
DCPC: Bridge Strikes and Winter Driving in accordance with JAAPT - CRS15111/383 7.0hrs	1	09		
DCPC: Digital Tachograph & Drivers Hours Training Course in accordance with JAAPT	1	07,20	03,17	16,21,24
DCPC: Fire Fighting & Emergency First Aid in accordance with JAAPT	1	05,19	16	06,20
DCPC: Realities of Transport in accordance with JAAPT	1	08,21	05,20	09,23
DCPC: Safety in Transport and Manual Handling in accordance with JAAPT	1	06,22	04,18	08,22
DCPC: The Law and You in accordance with JAAPT	1		06,19	24
Lorry Loader (HIAB) - Novice	3		18-20	10,13-15

Transport	Days	July	August	September
Lorry Loader (HIAB) - Refresher	1	19		
(OCR) Nat/Int P1 - Exam Only (Passenger)	1			10
(OCR) Nat/Int P2 - Exam Only (Passenger)	1			10
(OCR) Nat/Int R1 - Exam Only (Freight)	1			10
(OCR) Nat/Int R2 - Exam Only (Freight)	1			10
PASMA Towers	1			03
RTITB - Forklift Truck Instructor (10 Days)	10		09-20	
RTITB - Forklift Truck Instructor Re-registration (3 Days)	3		18-20	
RTITB - Forklift Truck Instructor Re-registration (5 Days)	5		16-20	
Self Study - Glasgow City Council Introduction to the Role of the Professional Taxi and Private Driver	7	12 July-30 Aug, 30 July-Sep 09,30 July-Sep 14	19 Aug-Oct 05	
Transport Manager (Freight) - Professional Competence Refresher Course (2 Days)	2	19-20		14-15
(CILT) Certificate of Professional Competence (CPC) for Transport Managers in Passenger Transport	10	21-03		
(CILT) Certificate of Professional Competence (CPC) for Transport Managers in Road Haulage	10	21-03		22-05
Reach Forklift Truck Operator - Refresher	1	23		
Reach Forklift Truck Operator - Conversion	2		03-04	
Reach Forklift Truck Operator - Novice	4		24-27	

Automotive	Days	July	August	September
MI Accreditation Light Vehicle Inspection (ATA) (Full Course)	3		16-18	06-08
IMI Level 2 Award in MOT Testing (Class 4 and 7)	3		23-26 23-27	20-23 20-24
IMI Level 3 Award in MOT Test Centre Management	2			13-14
Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement (VRQ)	2		02-03	09-10, 30-01
LGV HGV DVSA Inspections	2			15-17
IMI Accreditation Light Vehicle Inspection Technician (ATA Familiarisation)	2			06-08
Bus and Coach IRTEC Inspection Technician (Full Course)	3			27-29
IMI Level 2 Award in Electric/Hybrid Vehicle Routine Maintenance Activities (VRQ)	1			27,28
IMI Level 3 Award in Automotive Refrigerant Handling	1			29
IMI Accreditation Light Vehicle Inspection Technician	1		18	

Health and Safety	Days	July	August	September
Emergency First Aid	1	12,29	23	17
Fire Warden - AM	1		02,30	20
Fire Warden - PM	1		06,30	20
First Aid at Work	3	13-15	02-04,23-25	13-15,23-24
First Aid at Work Refresher	2		26-27	
IOSH Managing Safely	3	21-23	09-11	01-03
Mental Health Awareness First Aid	2	26-27		27-28

Edinburgh

Health and Safety	Days	July	August	September
IOSH Working Safely	1		13	
GTG - COSHH Risk Assessment	1		18	
IOSH Managing Safely Refresher	1			01
GTG - Manual Handling Instructors	2			02-03

Transport	Days	July	August	September
Counterbalance Forklift Truck Operator - Experienced	1	12-13,14-15		06-07,08-09,20-21,22-23
Counterbalance Forklift Truck Operator - Novice	4	5-8,27-02	16-19,30-02	13-16,27-1
Counterbalance Forklift Truck Operator - Refresher	1	09	20	03,17
DCPC: Digital Tachograph & Drivers Hours Training Course in accordance with JAAPT	1	15	12	09
DCPC: Fire Fighting & Emergency First Aid in accordance with JAAPT	1	14	11	08
DCPC: Realities of Transport in accordance with JAAPT	1	13	10	07
DCPC: Safety in Transport and Manual Handling in accordance with JAAPT	1	16	13	10
DCPC: The Law and You in accordance with JAAPT	1	12	09	06
National CPC Refresher Day (OCR Freight)	1			08,09
(OCR) Nat/Int P1 - Exam Only (Passenger)	1			10
(OCR) Nat/Int P2 - Exam Only (Passenger)	1			10
(OCR) Nat/Int R1 - Exam Only (Freight)	1			10

Transport	Days	July	August	September
(OCR) Nat/Int R2 - Exam Only (Freight)	1			10
RTITB - Forklift Truck Instructor (10 Days)	10		02-13	
RTITB - Forklift Truck Instructor Re-registration (3 Days)	3		11-13	
RTITB - Forklift Truck Instructor Re-registration (5 Days)	5		09-13	
Transport Manager (Freight) - Professional Competence Refresher Course	2	29-30		
Managing and Supervising Material Handling Equipment Operations	1	09		
(CILT) Certificate of Professional Competence (CPC) for Transport Managers in Road Haulage	10	20-03		22-05
(CILT) Certificate of Professional Competence (CPC) for Transport Managers in Passenger Transport	10			22-05

West Midlands

Automotive	Days	July	August	September
IMI Level 2 Award in MOT Testing (Class 4 and 7)	3		16-19,16-20	20-23,20-24
IMI Level 3 Award in MOT Test Centre Management	2	08-09		06-07
Level 3 Award in Electric/Hybrid Vehicle Routine Maintenance & Repair Activities	1			
Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement (VRQ)	2	19-20	09-10	28-29
MI accreditation light vehicle inspection (ATA) (Full Course)	3	05-07	11-13	08-10
IMI Level 3 Award in Automotive Refrigerant Handling	1	21		30
IMI Level 2 Award in Electric/Hybrid Vehicle Routine Maintenance Activities	1			27

Health and Safety	Days	July	August	September
Emergency First Aid	1		20	
Fire Warden - AM	1	08,30		01,20
Fire Warden - PM	1			01,20
First Aid at Work	3		17-19	
First Aid at Work Refresher	2			29-30
IOSH Working Safely	1			06
IOSH Managing Safely	3		23-25	

West Midlands

Transport	Days	July	August	September
Counterbalance Forklift Truck Operator - Novice	4	19-22	03-06	06-09,20-23
Counterbalance Forklift Truck Operator - Refresher	1	09,23		10,24
(OCR) Nat/Int P1 - Exam Only (Passenger)	1			10
(OCR) Nat/Int P2 - Exam Only (Passenger)	1			10
(OCR) Nat/Int R1 - Exam Only (Freight)	1			10
(OCR) Nat/Int R2 - Exam Only (Freight)	1			10
(CILT) Certificate of Professional Competence (CPC) for Transport Managers in Road Haulage	10	21-03		22-05
GTG - Forklift Truck Instructor	5		02-06	
Counterbalance Forklift Truck Operator - Experienced	3		23-25	
National CPC Refresher Day	1			08,09

Automotive	Days	July	August	September
Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement - Heavy Vehicle including Bus & Coach	2	15-16, 29-30	30-31	
PCV DVSA Inspections	2	07-08, 12-13	10-11	13-14
BPW Axle and Suspension Maintenance Course	2			01-02
Bus and Coach IRTEC Service Maintenance Technician (Full Course)	2			08-09

Online Courses

Online Transport	Days	July	August	September
DCPC: Digital Tachograph & Drivers Hours Training Course in accordance with JAUPT	1	22	26	16
DCPC: Fire Fighting & Emergency First Aid in accordance with JAUPT	1	01,21	25	15
DCPC: Realities of Transport in accordance with JAUPT	1	20	24	14
DCPC: Safety in Transport and Manual Handling in accordance with JAUPT	1	2,23	27	17
DCPC: The Law and You in accordance with JAUPT	1	19	23	13

Online Health and Safety	Days	July	August	September
Fire Warden - AM	1		05	03
Fire Warden - PM	1		02	
IOSH Managing Safely	3			14-16

Site locations



GTG Glasgow



GTG Edinburgh



GTG West Midlands



Glasgow 1330 South Street, G14 0BJ

Edinburgh 1A Queen Anne Drive, Lochend Ind. Est., EH28 8PL

West Midlands Bearing Drive, Wolverhampton, WV11 3SZ

0141 950 5600

0131 333 6833

01902 308090

gtg.co.uk

All courses can be tailored to your organisation's specific requirements.