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# Course Calendar April - May 2022

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GTG Training



## About GTG

With locations in Glasgow, Edinburgh and the West Midlands, GTG Training has 40 years' experience of delivering exceptional training, personal development and education in the following fields:

- Automotive
- Transport
- Apprenticeships
- Health and Safety
- Computer and IT
- Business Skills

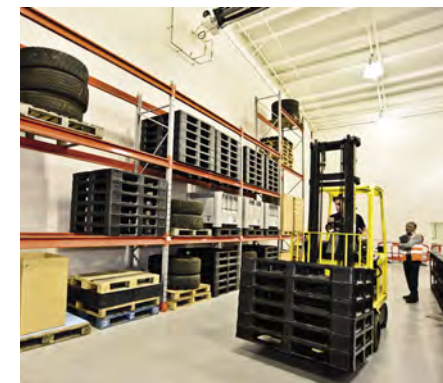
We also offer exceptional conferencing facilities and hire out our contemporary, well-equipped spaces to businesses for all manner of functions, events and professional gatherings.

At GTG we understand that different organisations have different training needs. So, working with our qualified instructors, we can create tailor-made training solutions to meet your specific business requirements.

Funding (including government funding) is for some of the courses and programmes that we offer. Just ask us if you need any more information about this.

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Automotive	Days	April	May	June
IMI Accreditation Light Vehicle Inspection (ATA) Familiarisation	3	12-14, 12-15	31-02, 31-03	
IMI Accreditation Senior Paint Technician (ATA) Familiarisation	2	07-08	17-18	
IMI Re-accreditation Senior Paint Technician (ATA)	1	05, 06, 08	19, 20	
IMI Accreditation Senior Paint Technician	1	05, 06	20	
IMI Level 2 Award in MOT Testing (Class 4 and 7)	4	18-21, 18-22, 25-28, 25-29	09-12, 09-13, 16-19, 16-20, 23-26, 23-27	13-16, 13-17
IMI Level 3 Award in MOT Test Centre Management	2		10-11	07-08
IMI Level 1 Award in Electric/Hybrid Vehicle Awareness (VRQ)	1	07, 08, 11		
IMI Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement	2	02-03, 09-10, 19-20, 21-22, 27-28	14-15, 17-18, 19-20, 21-22, 23-24, 28-29, 30-31	2-3, 6-7, 8-9, 9-10, 13-14, 16-17, 18-19, 20-21, 21-22, 23-24, 27-28, 28-29, 30-1
IMI Level 3 Award in Automotive Refrigerant Handling	1	05		
IMI Accreditation Resistance Spot Welding (Level 2)	1		16, 17	
IMI Level 2 Award in Electric/Hybrid Vehicle Routine Maintenance Activities (VRQ)	1		24	
IMI Accreditation Senior Panel Technician (ATA) + Familiarisation	4			28-01
IMI Re-Accreditation Senior Panel Technician	1	27, 28	06	
IMI Accreditation Autoglazing - Bodyshop Technician (ATA) Full Route	1		20	
IMI Accreditation Senior MET Technician (ATA) + Familiarisation	3		24-26	
IMI Accreditation Light Vehicle Inspection Technician (ATA)	1	15		

Automotive	Days	April	May	June
MIG / MAG Welding	1		18, 19	
IMI Re-Accreditation Senior MET Technician (ATA)	1		25, 26, 27	
IMI Accreditation Air Conditioning - Refrigerant Handler (ATA)	1			01, 27
Advanced Drive Assistance Systems (ADAS) - Calibration	2			30-01

Health and Safety	Days	April	May	June
Emergency First Aid	1	08, 25	16, 31	06, 24
Fire Warden - AM	1	18	27	13
Fire Warden - PM	1	18	27	13
First Aid at Work	3	15-29, 18-20	09-11, 23-25	06-08, 20-22
First Aid at Work Refresher	2		23-24	16-17
GTG - COSHH Risk Assessment	1		26	
IOSH Managing Safely	3	11-13	17-19	13-15
IOSH Working Safely	1		13	30
Mental Health Awareness First Aid	2	21-22	09-10	23-24
SMSTS- Site Managers Safety Training Scheme	5		23-27	
GTG- Manual Handling Instructors	2		12-13	
IOSH Managing Safely- Refresher	1			30
GTG Risk Assessment	1			29
H&S in a Construction Environment (CSCS)	1			20
Manual Handling- AM				23
Manual Handling- PM				23

IT Skills	Days	April	May	June
Time Management - Get Organised	1	08		
Train the Trainer	3	11-13		20-22
Conflict Resolution - Dealing with Difficult People	1		16	
Communication Skills	2		09-10	
Leading and Managing People	3		02-04	

Transport	Days	April	May	June
Counterbalance Forklift Truck Operator - Experienced	1			13-15
Counterbalance Forklift Truck Operator - Novice	4	05-08,11-15,12-25,18-21,19-22	03-06,24-27,30-02	07-10
Counterbalance Forklift Truck Operator - Refresher	1	01,12,18,29	06,23,27,30	02,07,10,13
DCPC: Digital Tachograph & Drivers Hours Training Course in accordance with JAAPT	1	11	12	10
DCPC: Fire Fighting & Emergency First Aid in accordance with JAAPT	1	15	10	09
DCPC: Realities of Transport in accordance with JAAPT	1	14	13	06
DCPC: Safety in Transport and Manual Handling in accordance with JAAPT	1	13	11	
DCPC: The Law and You in accordance with JAAPT	1			07
Lorry Loader (HIAB) - Novice	3		16-18	
C+E 10 Day mix	10	21-04,28-11		
C+E 7 Day Mix	7	12-20		
RTITB - Forklift Truck Instructor Re-registration (3 Days)	3		18-20	
RTITB - Forklift Truck Instructor Re-registration (5 Days)	5		16-20	
DCPC: Bridge Strikes and Winter Driving in accordance with JAAPT	1	22	09	08
Self Study - Glasgow City Council Introduction to the Role of the Professional Taxi and Private Driver	7	08-30,20-15	12-29,27-13	
(CILT) Certificate of Professional Competence (CPC) for Transport Managers in Passenger Transport	10		25-07	
(CILT) Certificate of Professional Competence (CPC) for Transport Managers in Road Haulage	10		25-07	
Reach Forklift Truck Operator - Novice	2	05-08, 25-28, 26-29	31-03	

Transport	Days	April	May	June
Reach Forklift Truck Operator - Conversion	2	19-20		
GTG - Forklift Truck Instructor	5	05-08		14-17
ADR- Core	5		16-20	06-10
Abrasive Wheels Course	1	18	19	
PASMA Towers	1	13, 14		
NAT/INT R1 - Exam Only (Freight)	1	05		07
NAT/INT R2 - Exam Only (Freight)	1	05		07
NAT/INT P1 - Exam Only (Passenger)	1	05		07
NAT/INT P2 - Exam Only (Passenger)	1	05		07
Abrasive Wheels and Stihl Saw	1		19	
NVDIR Novice	1		30-10	
Transport Manager - Professional Competence Refresher Course (2 Days)	2			13-14



# Edinburgh

Automotive	Days	April	May	June
IMI Accreditation Light Vehicle Inspection Technician (ATA) Familiarisation	1	27-29	25-27	15-17
IMI Level 2 Award in MOT Testing (Class 4 and 7)	4	18-21,18-22	16-19,16-20	06-09,06-10,27-30,27-01
IMI Level 3 Award in MOT Test Centre Management	2	25-26	23-24	13-14
Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement (VRQ)	2	09-10	09-10, 12-13, 16-17, 21-22, 30-31	11-12
IMI Level 3 Award in Automotive Refrigerant Handling	1		11	
IMI Re-Accreditation Senior MET Technician (ATA)	1		18-19	
IMI Accreditation Resistance Spot Welding	1	19	10	
IMI Level 1 Award in Electric/Hybrid Vehicle Awareness (VRQ)	1		16	
IMI Accreditation Electric Vehicle Safe Working Practices (AOM081) - Level 2	1			01
IMI Diagnostic Familiarisation	1			01
IMI Accreditation Light Vehicle-Diagnostic Technician	1			02
IMI Accreditation Senior Panel Technician (ATA)	3			21-23

# Edinburgh

Health and Safety	Days	April	May	June
Emergency First Aid	1	14	04	03
Fire Warden - PM	1	22		
First Aid at Work	3	06-08	16-18	15-17
First Aid at Work Refresher	2	21-22		27-28
IOSH Managing Safely	3			06-08
IOSH Working Safely	1			03
IOSH Managing Safely- Refresher	1	26		
Manual Handling-AM	1	22		
GTG - Manual Handling Instructors	2			16-17
AC Safety Champion	1	25		
GTG COSHH Risk Assessment	1	29		

IT Skills	Days	January	February	March
Train the Trainer	3			06-08
Time Management - Get Organised	1			10
Communication Skills	2			

# Edinburgh

Transport	Days	April	May	June
Counterbalance Forklift Truck Operator - Experienced	3			20-22
Counterbalance Forklift Truck Operator - Novice	4	11-14,25-28	16-19	
Counterbalance Forklift Truck Operator - Refresher	1	01,15,29	20	24
DCPC: Digital Tachograph & Drivers Hours Training Course in accordance with JAAPT	1	18	03	13
DCPC: Fire Fighting & Emergency First Aid in accordance with JAAPT	1	19	02	17
DCPC: Realities of Transport in accordance with JAAPT	1	21	06	14
DCPC: Safety in Transport and Manual Handling in accordance with JAAPT	1	22	05	16
DCPC: The Law and You in accordance with JAAPT	1	20	04	15
RTITB - Forklift Truck Instructor (10 Days)	10		02-13	
RTITB - Forklift Truck Instructor Re-registration (3 Days)	3		11-13	
(CILT) Certificate of Professional Competence (CPC) for Transport Managers in Road Haulage	10		25-07	
GTG - Forklift Truck Instructor	5	11-15		
ADR - Core	5	25-29		20-24
C+E 10 Day mix	10	01-14,13-26		

# Edinburgh

Transport	Days	April	May	June
NAT/INT P1 - Exam Only (Passenger)	1	05		
NAT/INT R1 - Exam Only (Freight)	1	05		
NAT/INT P2 - Exam Only (Passenger)	1	05		
NAT/INT R2 - Exam Only (Freight)	1	05		
Transport Manager - Professional Competence Refresher Course	2		19-20	

# West Midlands

Automotive	Days	April	May	June
IMI Level 2 Award in MOT Testing (Class 4 and 7)	4		16-19,16-20	13-16,13-17
Level 3 Award in Electric/Hybrid Vehicle Routine Maintenance & Repair Activities	1	02-03,09-10,23-24,26-27	14-15,28-29	11-12,18-19,23-24,25-26,29-30
IMI Accreditation Light Vehicle Inspection (ATA) Familiarisation	3	19-21,19-22	24-26	
IMI Level 2 Award in Electric/Hybrid Vehicle Routine Maintenance Activities	1	25		
IMI Level 3 Award in Automotive Refrigerant Handling	1		06	14
IMI Level 3 Award in MOT Test Centre Management	2	11-12		27-28
IMI Level 1 Award in Electric/Hybrid Vehicle Awareness	1	28		

# West Midlands

Health and Safety	Days	April	May	June
Emergency First Aid	1		05	
Fire Warden - AM	1	28		24
Fire Warden - PM	1			20
First Aid at Work	3		23-25	
First Aid at Work Refresher	2		09-10	20-21
IOSH Working Safely	1		19	
IOSH Managing Safely	3		16-18	

Transport	Days	April	May	June
Nat/Int R1 - Exam Only (Freight)	1	05		
Nat/Int R2 - Exam Only (Freight)	1	05		
(CILT) Certificate of Professional Competence (CPC) for Transport Managers in Road Haulage	10		25-07	
DCPC: Realities of Transport in accordance with JAAPT	1	06		
National CPC Refresher Day	1	04		
C+E 10 Day mix	1	08-21,27-10		
DCPC: Digital Tachograph & Drivers Hours Training Course in accordance with JAAPT	10		20	
DCPC: Safety in Transport and Manual Handling in accordance with JAAPT	1			01

# Kilbirnie Street

Automotive	Days	April	May	June
IRTEC Inspection Technician (Assesment only)	1		11,12,18,19,25,27	01,02
Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement	2	12-13,21-22	09-10,11-12,23-24,26-27,30-31	14-15
LGV DVSA Inspections	2		09-10,16-17,30-31	
BPW Axle and Suspension Maintenance Course	1		25	

Health and Safety	Days	April	May	June
Fire Warden - AM	1		20	

IT Skills	Days	April	May	June
Microsoft Excel 2016 - Presenting Information	1	13	11	15
Microsoft Excel 2016 - Introduction	1		04	07
Microsoft Excel 2016 - Managing Data	2	19-20	19-20	22-23

Transport	Days	April	May	June
DCPC: Digital Tachograph & Drivers Hours Training Course in accordance with JAAPT	1	04	17,26	23,30
DCPC: Fire Fighting & Emergency First Aid in accordance with JAAPT	1	01,05,07	16,27	20,27
DCPC: Realities of Transport in accordance with JAAPT	1	07	18,24	24,28
DCPC: Safety in Transport and Manual Handling in accordance with JAAPT	1	08	20,25	22
DCPC: The Law and You in accordance with JAAPT	1	06	19,23	29
DCPC: Bridge Strikes and Winter Driving in accordance with JAAPT	1			21
Operators Licence Awareness Training (OLAT)	1	12		





GTG Glasgow



GTG Edinburgh



GTG West Midlands



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All courses can be tailored to your organisation's specific requirements.